



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Mini Ratna)

CIN: L74899DL1999GOI101707

Website: www.irctc.com, Email: info@irctc.com

No. 2022/IRCTC/HRD/Consultant/CO

Dated:04.09.2024

Notification

Centralised Advertisement for engagement of Consultants in Control Offices and Railway Station / Field Offices of IRCTC on Temporary basis.

IRCTC, a Govt. of India Enterprise (Mini Ratna) under the Administrative control of the Ministry of Railways, requires dynamic, experienced and result-oriented **retired Indian Railways employees of Operating/Commercial Deptt.** for re-engagement as Consultant for manning of IRCTC Control office and various Railway Stations / Field Offices of IRCTC.

2. The minimum eligibility criteria, Qualification and Experience criterion for filling the following no. of post from the retired railway employees are as under:

Sl. No.	Post	Controlling Office	No. of posts	Required Qualification	Experience/Age
1	Consultant for Control Offices (Retired from Level- 6, 7, 8, 9 or 10 (7 th CPC) from Operating/ Commercial Departments of Indian Railways)	Corporate Office, Centre Control/New Delhi	04	10th pass from recognized Board. Preferably Graduate in any stream from any recognized University.	Retired Railway staff having minimum 20 years of work experience in Operating/ Commercial Department having knowledge of movement of Trains/Control Office/Public Handling in Indian Railways.
		North Zone Control/New Delhi	02		
		East Zone Control/Kolkata	02		
		West Zone Control/Mumbai	02		
		South Central Zone Control/Secunderabad	02		
		South Zone Control Control/Chennai	02		
2	Consultant for Station Offices (Retired from Level- 6, 7, 8, 9 or 10 (7 th CPC) from Operating/ Commercial Departments of Indian Railways)	North Zone, New Delhi (One each at UDZ, All, DDN, MTC, ASR, LKO, JP, CDG, JU, BSB, AY, JHS, LDH, UMB, Gwalior, TDL, CNB, ALD, MB, SVDK, JAT)	21	10th pass from recognized Board. Preferably Graduate in any stream from any recognized University.	Retired Railway Staff of other Departments can also be considered if possess good knowledge of movement of trains/Control Office/Public Handling
		East Zone, Kolkata (One each at RNC, Patna, GHY, NJP, KIR, NBQ, LMG, BPB, SCL, DBRT, TATA, ROU, JASIDH, BJU, GAYA, DHN, ASN, MLDT, KGP, BGP)	20		Railway Staff who are due for retirement in the year 2024 will also be considered for engagement as consultant but their appointment as consultant only after their superannuation
		West Zone, Mumbai (One each at Rewa, Solapur, Kalaburgi, BRC, BPL, ADI, Ujjain, Dwarka, MAO, ET, SNSI, NK, NGP, BPQ, KTE, KOTA, Ratlam, Khajuraho)	18		
		South Central Zone, Secunderabad (One each at Kacheguda, Aurangabad, VSKP, SBP, BBS, Puri, BSP, R, NGP, KZJ, GNT, TPTY, GTL)	13		
		South Zone, Chennai (One each at Mysore, Tirunelveli, SBC, ERS, CBE, MAQ, UBL, NCJ, TVC & SA)	10		Age:-Not more than 64 years on the date of Notification

Handwritten Signature

PTO.....



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2. Duration: – Initially for One (01) year or till the completion of the project, whichever is earlier. The tenure can be extended as per the requirements/performance of the retired officer and at the sole discretion of IRCTC. Re-engagement as Consultant can be terminated pre-maturely on one month's notice by either side. However, IRCTC can cancel the appointment at any time without providing any reason for it.

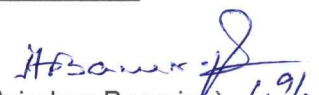
4. Remuneration & Scope of work: As per extant policy of IRCTC. Monitoring of the movement of Trains, Coordination with the Indian Railways along with State Govt. and looking after all the Catering, Railneer and Tourism activities (including onboard services) at the respective Stations or as decided by the Controlling Office.

5. Selection/Interview: The selection will be done at the respective Controlling Offices through Interview/Interaction for which date and time will be intimated to the applicants separately.

6. Submission of Application: The applicant is required to submit his application to the concerned Controlling Office (for which he is applying) or through the respective email address latest by **04.10.2024** by 17:00 hrs. in the prescribed format (copy enclosed) along with other requisite documents i.e. PPO/Service Certificate and copy of Aadhar Card etc. Addresses and e-mail addresses of the Controlling Offices are as under :-

Controlling Office	Office Address	e-mail address
Corporate Office	AGM/HRD-I, Corporate Office, IRCTC Ltd., 11 th Floor, Statesman House, Barakhamba Road, New Delhi-110001	agmhrd@irctc.com
North Zone	AGM/HRD, IRCTC North Zone, Rail Yatri Niwas Building, New Delhi Railway Station Complex, Ajmeri Gate Side, New Delhi – 110002	hrdnz@irctc.com
East Zone	DGM/HRD, IRCTC East Zone, Old Koilaghat Building, Ground Floor, 3, Koilaghat Street, Kolkata 700001	hrdkolkata@irctc.com
West Zone	AGM/HRD, West Zone, IRCTC Ltd, 1st and 3 rd Floor, Forbes Building, Chiranjit Raj Marg, Fort, Mumbai-400001	swati.chitnis@irctc.com
South Central Zone	DGM/HRD, IRCTC South Central Zone, 9-1-129/1/102, 1st Floor, Oxford Plaza, Sarojini Devi Road, Secunderabad, Telangana - 500 003	teamhrscz@irctc.com
South Zone	DGM/HRD, IRCTC South Zone, 6A, The Rain Tree Place, No.9, MC Nicholas Road, Chetpet, Chennai - 600031	teamhrsouthzone@irctc.com

Encl: As above.


(Arindam Banerjee) 4/9/24
Dy.GM/HRD/IRCTC/CO

APPLICATION FORM (FOR RETIRED EMPLOYEES)

Self Attested
Photograph

Notification No.		
Post applied for (Tick any one option) N.B. - If anyone desires to apply for posts under different Zones, he will have to submit separate applications for different Zones.		1. Consultant for Control Office <input type="checkbox"/> 2. Consultant for Station Offices <input type="checkbox"/>
Specify Controlling Office		
If applying for S.No.-2 (Consultant for Station Offices), submit 03 choices from that Zone in order of preference		1. <input type="text"/> 2. <input type="text"/> 3. <input type="text"/>
1.	Name (in BLOCK letters)	
2.	Father's Name (in BLOCK letters)	
3.	Name & address of office from where retired/ superannuated	
	I. Date of Retirement	
	II. Designation at the time of retirement	
	III. Pay scale/Level held at the time of retirement (Regular)	
	IV. Pay scale in MACP (if applicable)	
	V. Date of initial appointment	
4.	Date of Birth	
	Age as on the date of Notification	____ Days ____ Months ____ Year
5.	Aadhar number/voter ID	
6.	Address for correspondence	
7.	Details of Educational Qualification:-	

8.	Work Experience in last 20 years					
	Post held	From	To	Place of posting	Pay-scale/ GP/Level	Duties/responsibility (in brief)
9.	(a)(I) Have any departmental proceedings/vigilance proceedings or any other case is under process during service/pending after retirement/at present against you? (Yes/No) if yes give the details.					
	(a) (ii) Have you ever been awarded any punishment while in services as minor penalty or major penalty, if so give details of the same.					
	(b) Have you ever been arrested /prosecuted/remained under detention or any criminal proceedings pending against you ? (Yes/No)					
	(c) If the answer to any of the questions mentioned is yes give full particulars of the case /arrest /detention /conviction punishment etc. and the nature of the case pending in the court/department/PSU etc. (Yes/No)					
9.	Any other relevant information (Award, Special work done, etc.)					
10.	Please attached the attested copies (Tick)				Yes	No
	PPO					
	Service Certificate					
	PAN Card					
	Aadhar Card					

NOTE:

1. The furnishing of false information or suppression of any factual information in the form would be a disqualification for the re-engagement of a retired .Govt./PSU employment.
2. If the fact that information has been furnished or that there has been suppression of any factual information in the form comes to notice at any time during the engagement of retired employee, engagement /contract will be terminated without any notice immediately and the remuneration paid will be refunded/deposited by me. Any action as deemed fit by IRCTC may be taken.

I certify that the above information is correct and complete to the best of my knowledge and belief.

Place: _____
Date: _____

Signature: _____
Name: _____
Mobile No. _____
e-mail id: _____

VERIFICATION FORM

1.	Name of applicant (in block letters)	
2.	Father' name (In block letters)	
3.	Present Address	
	H.No./Street no./Lane	
	Block/Area/Village	
	Tehsil & District	
	Police Station	
	State & Pin code	
4.	Nationality	
5.	Date of Birth	
6.	(a) Place of birth, district, State in which situated	
	(b) Permanent Address	
	Residential address(es) during last 5 years or present corresponding address.	
7.	Aadhar number/Voter ID	
8.	Name of two responsible persons of your locality & their address with phone numbers	
(i)		(ii)

NOTE: Please also fill up and submit the self-declaration from regarding your vigilance status attached herewith.

Signature: _____

Place: _____

Name: _____

Date: _____

Mobile No.: _____

e-mail id: _____

DECLARATION REG. D&AR/VIGILANCE STATUS FOR RE-ENGAGEMENT IN IRCTC

In reference to my application for re-engagement in IRCTC against the notification no.....dated..... I, Shri/Smt/Ms. (full name) hereby declare that there is no D&AR and Vigilance case/cases pending against me. My re-engagement in IRCTC as Consultant/Advisor is subject to pending my vigilance clearance. I also accept the following conditions.

- (i) No payment will be made to me until vigilance clearance is received.
- (ii) Subsequently, if anything adverse is found in my vigilance clearance report my services of re-engagement in IRCTC will be terminated immediately without giving any notice to me.

Signature of the applicant:_____

Place:_____

Name of the applicant:_____

Date:_____

Designation at the time of retirement:_____

Dept. from where retired:_____